

## **Minneapolis-Moline Collectors, Inc.**

### Preservation Grant Guidelines

The MMCI has established grants up to \$1,000 to be used towards the historical preservation and documentation of Minneapolis-Moline and predecessor companies.

The purpose is to especially encourage and educate the younger generation, but it is not limited by any age. Examples of projects: Restoration of tractors, implements, oral histories, company history, displays, etc.

#### **Qualifications:**

1. The grants are open to any individual or group who is sponsored by an active MMCI member. Examples of groups: FFA, Vo-tech, 4-H, etc.
2. The grant(s) will be awarded based on the merit of the proposals submitted. The award committee is not obligated to award a grant each year, if the proposals (applications) are not deemed worthy or qualified.
3. Interested applicants can obtain Guidelines and an Application form on the MMCI Web site: [www.minneapolismolinecollectors.org](http://www.minneapolismolinecollectors.org) or by contacting any MMCI Director.
4. The applicant will submit a proposal explaining the project in detail, including cost estimates. An MMCI member must sponsor the project for an individual or group. The sponsor's signature must be on the application.
  - Application will include:
    - Name and contact information
    - Sponsor name and contact information
    - Name of project, description of the purpose of the project and *how it will contribute towards the preservation of the MM heritage.*
    - Plan of how the project will be conducted, the process, etc.
5. Applicants are encouraged to be involved in any outsourced work done by a 3<sup>rd</sup> party, as an observer for the learning opportunity. For example, radiator repairs, welding, etc.
6. Applications are due no later than June 15 and will be awarded at the Summer Show.
7. The grant recipient(s) will create a display that shows the project from start to finish, as applicable to the project. This display will be shown at the appropriate MMCI Winter or Summer Show. If equipment is involved, effort will be made to help provide transportation. If that is not possible, effort to display the final project at a local event should be made.
8. Grant recipient(s) must submit a record of the project development, such as a written journal or diary, the process or steps taken, photos of before and after (as applicable). This final report will be in addition to the display required. It may use the same information but will be the documentation of how funds were used.
9. MMCI will be given credit for providing funds in all displays and reports and will have the right to use the project in MM educational and promotional materials.
10. The MMCI treasurer will provide the funds when expenses are presented at completion of the project, not up-front. The member sponsor\* will act as an advisor, certify the completion of the project, and send the notice to the MMCI Preservation Grant contact person for payment of the grant awarded`.

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11. The Grant Committee, consisting of four members and the MMCI President, will decide how many grants to award and in what amounts. It may be 4 at \$250, 1 at \$1,000, 2 at \$500. It all depends on the proposals submitted.
- ▲ Only the Board Contact will know the applicant names and sponsors. The names will remain confidential to the committee members until after the awards are decided.
  - ▲ A person may resubmit another year if not awarded the first time.
12. The application must be approved **before** the project begins. The grants are to encourage individuals to initiate a preservation project; grants are not to be used to pay for expenses already incurred on an existing project.

**\*Sponsor Duties include, but are not limited to the following:**

- Help write the application.
- Supervise and monitor the progress of the project.
- Approve completion of the project.
- Notify the MMCI Preservation Grant contact at the completion of the project.
- Assist with arranging transportation of the project to an appropriate MMCI Show.

For questions concerning application or guidelines, contact the Director who is Preservation Chairman.